

INGLEWOOD GENERAL PLAN ADVISORY COMMITTEE OVERVIEW



Welcome

On behalf of the City of Inglewood, welcome to the General Plan Advisory Committee.

I appreciate your time and commitment to serving on this historic committee. As we undertake a comprehensive update of the General Plan, we are looking to you as a member of the General Plan Advisory Committee to provide recommendations on key General Plan components and act as ambassadors, informing your networks about the General Plan Update and encouraging participation in the process.

This overview document was prepared to outline the roles and responsibilities of the General Plan Advisory Committee and to provide an overview of expectations for conduct, communication, and meeting structure and timing. This information will be reviewed during the first committee meeting, but if you have questions or concerns prior to the first meeting or subsequently, please contact Bernard McCrumby Jr., City of Inglewood Planning Manager at (310) 412-5230 or bmccrumby@cityofinglewood.org.

Bernard McCrumby, Jr.
Planning Manager

Role and Responsibilities of Committee Members

The General Plan Advisory Committee (GPAC) is an ad-hoc committee responsible for providing input, feedback, and recommendations to City staff, the consultant team, the Planning Commission, and ultimately the City Council during the preparation of the General Plan Update with the goal of creating a document that is responsive to neighborhood and community goals, conditions, and aspirations.

GPAC members are asked to:

- Attend all committee meetings and advise City staff and the consultant team at milestones in the General Plan Update process
- Read all agendas and materials distributed prior to the meetings by City staff
- Communicate information about the General Plan Update to other Inglewood residents and encourage friends, neighbors, and colleagues to participate in the process
- Listen carefully to others; the GPAC will function best when we understand and value one another's views and experiences
- Help create a respectful, collaborative, and productive working environment
- Understand and be prepared to advocate for the needs and desires of the community, irrespective of personal interests or affiliations

Membership

Members of the GPAC were appointed by the City Council. If a member at any point becomes unable to serve, he or she will inform the Planning Manager as soon as possible.

The roster of GPAC members includes: **Pat Douglas, Chair**

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| • Krystal Alexander | • Ramon Quinones |
| • Maxine Barfield | • Kip Rudd |
| • Shuree Danyell | • Patricia Sanchez |
| • Mikael Ector | • Jacin Scott |
| • Valerie Felix | • Alicia Smith |
| • Hervé Gordon | • Greg Sneed |
| • Cheryl Guinn | • Laura Thomas |
| • Mari Morales Rodriguez | • Phyllis C. Thompson |
| • Charisse Nicholson | • Lidia Vazquez |
| • William Perez | |

Meeting Structure and Topics

The GPAC is expected to meet eight times during the General Plan Update process, with meetings held periodically throughout 2025 and 2026. Meetings will be held on weekdays at 6 p.m. and are expected to last approximately 2 hours. To the degree possible, meetings will be conducted on the third Wednesday of a month. Meetings will be held at City Hall unless otherwise stated.

City staff and the consultant team will prepare each meeting agenda. Agendas and assigned reference materials will be distributed to members by email and posted on the City's website at least 72 hours prior to each meeting.

Preliminary GPAC meeting topics and timing are as follows:

- **Meeting 1:** Orientation and Phase I Recap – June 2025
- **Meeting 2:** Areas of Conservation and Change – July 2025
- **Meeting 3:** Opportunity Site Alternatives, Land Use Categories – December 2025
- **Meeting 4:** Opportunity Site Alternatives, Land Use Categories (cont.) – January 2026
- **Meeting 5:** Recommended Land Use Plan, Land Use Planning Approach – March 2026
- **Meeting 6:** Circulation Planning Approach – May 2026
- **Meeting 7:** Economic Development Planning Approach – June 2026
- **Meeting 8:** Open Space, Parks, Environment, and Health Planning Approach – July 2026
- **Meeting 9:** Draft General Plan – December 2026

Discussion Process

GPAC members agree to abide by the following discussion process during the meetings:

- All participants are welcome to speak freely
- All comments will be brief and constructive so that others can also speak
- All perspectives are valued
- One person speaks at a time
- Committee members treat each other with respect

Procedures

1. **Transparency and Access to the Public.** All GPAC meetings will be open to the public pursuant to the Ralph M. Brown Act. The date, time, and place for GPAC meetings will be publicly posted on the City's website. The agenda and meeting materials will be available to the GPAC and public no less than 72 hours prior to each meeting. Meetings will be recorded, with past meetings available on the City's website.
2. **Public Input.** Although the main focus of GPAC meetings is to gather input from GPAC members, all GPAC meetings will include an opportunity for public comment. Members of the public will be asked to speak during designated public comment period(s) at each meeting, and a time limit will be imposed upon speakers.
3. **Chair.** The Mayor will confirm a Chair to serve as the representative for the GPAC. The Chair is responsible for calling the meetings to order and formally adjourning the meetings. The GPAC Chair will also serve as the official representative of the GPAC and will attend meetings with other committees, the Planning Commission or City Council, if

requested. Should the Chair leave his or her position on the GPAC for any reason, a new Chair will be selected by the Mayor from the GPAC members.

4. **Representing the GPAC.** Only the Chair or another GPAC member specifically authorized in advance by the GPAC may speak for the GPAC outside of GPAC meetings. When speaking in public, GPAC members may identify themselves as members of the GPAC but must be careful not to represent their own views or recommendations as those of the entire GPAC body unless the majority has officially voted on the issue.
5. **Quorum.** A majority of the members of the GPAC will constitute a quorum for the transaction of business.
6. **Simple Majority Voting.** Where consensus cannot be reached on recommendations by the full committee, the GPAC will form its recommendations based on the affirmative vote of a simple majority of the GPAC membership in attendance, provided there is a quorum. In these cases of non-consensus, alternative perspectives will be documented. The GPAC is an advisory body that provides recommendations but does not make final decisions; the City Council retains ultimate decision-making authority for all policy decisions.
7. **Attendance and Absence.** GPAC members are expected to attend all GPAC meetings. However, it is understood that on occasion, a GPAC member may not be able to attend a meeting. Members will notify City staff prior to a scheduled meeting if they are unable to attend and request an excused absence. Two unexcused absences may constitute grounds for dismissal from the GPAC.
8. **Conflict of Interest.** GPAC members will remove themselves from all discussions and votes on matters in which they have a conflict of interest pursuant to the Regulations of the Fair Political Practices Commission, or where their bias cannot be set aside to allow fair consideration of an issue. If reasonable concerns are raised as to a member's potential conflict or bias, the member is encouraged to refrain from participating in any discussion and action on that item.
9. **Information Sharing.** GPAC members who wish to share any written information or documents with the committee will provide the information to City staff for distribution to the GPAC.